



The Eliot Bank and Gordonbrock Schools Federation



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15 October 2021

Dear Parents and Carers,

Year 6 School Journey to Marchants Hill: 1-5 November 2021

School Journey is getting closer and the children are so excited!

We have, over the last couple of days, asked the children for the names of up to 4 children that they would like to share a room with. We will now try our best to ensure that they get at least one of their choices. We will be letting the children know their room arrangements, their day-time activity groups and their activity timetable next week.

The adults supervising your child's School Journey are the Karen Hamilton (Year 5/6 Phase Leader), Mr Rudd (Year 6 teacher), Mr Hardy-Hall (Year 6 teacher), Miss Dunn (Year 1 teacher) Miss Cookson (Learning Support Assistant) and Mr Ridler-Mayor (Deputy Headteacher).

We have enclosed a copy of 'My School Journey Code.' We will be sharing this with the children during school time and asking them to sign a copy at school before the half-term break. Your enclosed copy is just for your reference and does not need to be returned. However, we would be grateful if you could talk through it with your child during the half-term break as a gentle reminder of our expectations of them during the week away.

If you haven't already, please ensure that you complete the medical information form sent home via email on Monday. It is now overdue, and we need this information to ensure that provision is in place to support your child as needed. If you have any additional information that you think the school should be aware of, or if anything on the form changes, please notify the school office. During half-term, please email info@gordonbrock.lewisham.sch.uk to communicate any of these changes.

SCHOOL ARRIVAL TIME ON DAY OF DEPARTURE

The coaches will be leaving at 10.15/10.30am so that we can arrive at the centre at our scheduled time of 12.15pm. We therefore ask you to **arrive at school at 9.15am**, once the other children have gone to class. Please come in via the Key Stage 2 gate as usual and make your way straight into the hall with your child/ren and their bags when you arrive. We will start boarding the coaches at approximately 10am.

Please ensure that along with their suitcase/rucksack (which they should be able to carry themselves), all children have a packed lunch to eat once we arrive at PGL. It is important that this is in disposable bags/containers and does not contain sweets, nuts, sesame seeds or fizzy drinks.

Attached is a copy of the kit list, which you will have already seen as part of the Marchants Hill presentation shared with you last academic year. Please **DO NOT** pack: food, phones or electronic equipment. If your child wants to bring a camera, it must be a disposable camera as we will not accept responsibility for the loss or damage of a digital camera. **Remember to label ALL items of clothing.**

We aim to be back by the usual time of 3.15pm on Friday. A text will be sent to you with an updated estimated time of arrival when we leave PGL. There will be daily updates from School Journey via text and on our website!

Should you have any further questions, please do make contact with the school office. We look forward to seeing your child packed up and raring to go on Monday 1 November at 9.15am in the Main Hall.

Yours sincerely,



Karen Hamilton,
Year 5/6 Phase Leader.

On Departure Day – Monday 1 November 2021

Please come to the Main Hall via the Key Stage 2 playground gate at 9.15am. Ensure that in addition to their suitcase, all children have a packed lunch to eat once we arrive at PGL. It is important that this is in disposable bags/containers. We will be collecting the following things from you in the hall when you arrive:

Medication:

Please bring any medication that you listed on the medical form in a bag clearly labelled with your child's name and how and when it is to be given. If it is prescribed medication, it must have the prescription label on it with the instructions for administration. We will collect these from you in the hall. All medication should be handed in – your child should not have their own medication/asthma pumps on their person.

Letter for your child:

We encourage you to write a letter which your child can open on Tuesday evening. Please bring your letter to the hall and there will be a box that you can put it in.

Money for the shop:

There is a small shop at the centre, we limit spending money to £5. Please put this in an envelope with your child's name and the amount given.

Stamped and addressed envelope:

Please hand in a stamped-addressed envelope with paper in so that your child can write to you. We will send these to you from PGL.

There will be four places in the hall where you can hand in each of these items. Please make sure your child's name is ticked off when you hand each item to a member of staff.

Kit List

CLOTHING

Tracksuit bottoms/outdoor trousers/leggings— 4 pairs (no jeans—they are heavy when wet!)

Jumpers/sweatshirts/fleeces—4

T-shirts— 5 or 6

Long sleeved tops—4

Underwear and socks - at least 5 changes

Warm jacket/coat—1

Night Clothes –1/2

Waterproof anorak or similar with hood—1

Waterproof trousers/outdoor trousers that can get muddy—1

Disco clothes - 1

Trainers or walking boots –1

A dry pair of shoes for the evening –1

Wellingtons –1

Bin bag for dirty clothes—1

Towel—1

Warm hat (no bobble)

Gloves

Sets of warm clothing for the evening (1 or 2)

Please make sure
your child can
carry their own
luggage and that
everything is
labelled

WASHBAG

Flannel
Soap or shower gel
Toothbrush and toothpaste
Shampoo/conditioner
Hairbrush or comb and bobbles for girls
SUN CREAM (just in case)
Roll on deodorants only (spray ones can set off fire alarms)

BEDDING

Warm sleeping bag/single duvet with cover
(single bed sheet provided by PGL)
Pillow and pillow case

OTHER THINGS TO PACK

Refillable water bottle (named)
Book(s) to read
Cuddly toy
A packed lunch for the first day (in a plastic bag so it can be disposed of)

PLEASE DO NOT PACK

Mobile phones
I Pods/MP3 players
Electronic games
Torch
Sweets or extra food or
chewing gum
Hats with bobbles
Aerosol deodorants
Only disposable cameras
are allowed
Please do not pack new or
best clothes

MY SCHOOL JOURNEY CODE

My aim is to enjoy School Journey.

For me, the School Journey will:

- let me take part in lots of exciting things, like climbing, abseiling and high ropes
- make new friends

But to do this, I must:

- be willing to take part
- listen to adults and follow instructions carefully
- be willing to take responsibility for myself and for my own actions
- be willing to give up things I want to do for the benefit of others
- respect the privacy and feelings of others
- respect the authority of all staff to take decisions

Understand that there certain behaviours that are unacceptable, such as:

- individual or group behaviour that is destructive to the aims of the School Journey
- individual or group behaviour that could hurt others on the School Journey
- individual or group behaviour that insults our hosts at Marchants Hill and other children from schools staying there

If I misbehave, I will agree to talk through the issues with the school adults and:

- I will agree to behave; or
- I will be sent home



I am willing to work to this code.

Name: _____

Signed: _____

Date: _____