29th September 2020

Dear Parent/Carer,

Music Lessons

You will be pleased to hear that we are now in a position to offer violin/harp and brass peripatetic lessons to years 4, 5 and 6 again at Gordonbrock this academic year.

To manage and minimise risk, we have followed guidance provided to schools by the Department of Education. This includes: keeping group sizes small, to maintain social distancing; using a dedicated, high-ceilinged space, with ventilation; implementing a strict cleaning regime for instruments; and ensuring children are positioned either side-by-side or facing away from each other.

As always parents/carers will be expected to sign their child up for **a whole year of music tuition.** Once the first payment has been made it is on the understanding that your child will be signing up for the whole academic year and, therefore, you will be required to make the remaining two payments at the specified times even if your child decides they no longer wish to continue with the tuition. All payments will need to be made using ParentPay.

The first payment will be due immediately to secure a space and the subsequent payments will be taken at the beginning of Spring and Summer Terms. *Please Note: that a new payment item will appear on your child's ParentPay account at the beginning of each new term and you will receive a reminder via text message to complete payment.* If there are no spaces left, please contact the school office and we will add your child to a waiting list.

We will continue to offer Pupil Premium places for music tuition. If you would like to secure a place for your child, please use the method outlined above (you will be notified and a part-refund will be made for one of the term's payments via ParentPay), or contact the school office directly. *Please note that Pupil Premium places are limited so you may find that even if you do qualify you may not be allocated a Pupil Premium place during this academic year*.

Please refer to the tables given for an outline of the costs and payment schedule for music tuition.

The times for the music lessons vary and will be confirmed via text.

Once a place has been secured by making a payment using ParentPay, parents/carers must ensure children's attendance. <u>No refunds will be issued for sessions missed by children</u>.

We reserve the right to cancel tuition in the event of poor uptake. In this event, those who have signed up and paid, will be contacted by the school office with regard to a refund.

<u>Brass Lessons (Years 4,5 & 6)</u>   (29 weeks of tuition per year)
<u>Time: TBC during school hours on a Wednesday</u>

<u>Cost for whole year:</u>
£173 (£116 if using own instrument)

Term	Amount	Due Date
Autumn (9 weeks)	£55 (£36) if using own instrument) £35.00 for Pupil Premium place (£16 if using own instrument)	Immediately
Spring (10 weeks)	£59 (£40 if using own instrument) £39.00 for Pupil Premium place (£20 if using own instrument)	January 2021
Summer (10 weeks)	£59 (£40 if using own instrument) £39.00 for Pupil Premium place (£20 if using own instrument)	April 2021

<u>Violin/Harp Lessons (Years 4,5 & 6)</u> (29 weeks of tuition per year)
<u>Time: TBC during school hours on a Friday</u>

<u>Cost per term:</u>
£ 173 (£116 if using own instrument)

Term	Amount	Due Date
Autumn (9 weeks)	£55 (£40 if using own instrument) £35.00 for Pupil Premium place (£16 if using own instrument)	Immediately
Spring (10 weeks)	£59 (£40 if using own instrument) £39.00 for Pupil Premium place (£20 if using own instrument)	January 2021
Summer (10 weeks)	£59 (£40 if using own instrument) £39.00 for Pupil Premium place (£20 if using own instrument)	April 2021

Yours sincerely,

M. Ridler-Mayor.

Mark Ridler-Mayor,
Deputy Headteacher.