



# The Eliot Bank and Gordonbrock Schools Federation



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Head of School: Mrs Jane Wright

8<sup>th</sup> September 2020

Dear Parents and Carers,

It was great to see your smiling children return to school on Friday. Thank you for your waves, smiles and cooperation too - we know that many of you have had to make changes to your arrangements to enable social distancing at drop off and pick up.

As we know you will appreciate, the revised systems are new to all of us and they are going to need to be amended until they feel right for Gordonbrock. We must also make every effort to ensure that parents are social distancing, and not congregating directly outside the school gates.

Having reflected on drop off and pick up we, would like to remind you of the following:

- We are asking all parents to ensure they do not arrive too early to drop off or collect their children from school. Please note, we know that some of you cannot help being early if you have already dropped off a sibling and you are waiting for the next drop off time and that you cannot avoid awaiting outside at the end of the day. However, if you are making one drop off in the morning, **please arrive at the allocated time for your year group and not earlier.** This will ensure that fewer people are around the gates and allow as much social distancing as possible.
- If you do have to wait outside the school, please try not to wait directly outside of the school gates, if at all possible.
- Only one adult should drop off/collect your child.
- Once you have dropped off and/or collected, please make your way away from the gates as quickly as you can, to avoid congestion.
- On Friday evening, we emailed you the times of the day and the gates for each year group again, for your information.

Finally, we ask you to be patient and to continue to work in partnership with us, as we all adjust to this new way of life in school.



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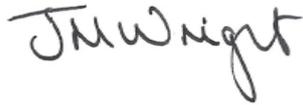


SCHOOL  
MEMBER



It is fantastic to have the children back in school and we look forward to a successful school year for all of them.

Yours sincerely,

A handwritten signature in black ink that reads "JM Wright". The letters are cursive and fluid, with the "J" and "M" being particularly prominent.

Mrs Wright,  
Head of School.