



**KEY STAGE 1
HANDBOOK
(Years 1 and 2)
2018-2019**

Welcome to Years 1 & 2

Lower Key Stage 1

The School Day

8:55am	Registration
9:00am	Early learning in class
9.15am	Phonics
9.30am	Learning in class
10.25am	Playtime
10:40am	Assembly
11:00am	Learning in class
12:05pm	Lunch
1:15pm	Afternoon Registration
1:20pm	Learning in class
3:15pm	School day ends

Welcome to the Sapphire Team

Teacher	Teaching Assistant	Year group	Class
Heather Petty	Sasha Pomell	1	Sapphire 1
Alicia Harris	Brioney Frater	1	Sapphire 2
Sam Evans	Naomi Levine	1	Sapphire 3
Sarah Tigwell/ Gill Norris	Jerasha Neuville	2	Sapphire 4
Charlotte Bradbury	Barbara Cox	2	Sapphire 5
Laura Hill	Raquel Gonzalez	2	Sapphire 6
Key Stage 1 Phase Leader Laura Hill			

Other Adults

We have a number of staff who support small groups and individuals on a regular basis.

Each week class teachers are given time to plan, prepare and assess learning . During this time they will be out of class and lessons will be taught by another teacher. We try our very best to ensure that this time is covered by one person so as to cause as little disruption as possible.

Special Needs

If your child is experiencing difficulties with his/her learning or behaviour, please talk to his/ her class teacher in the first instance. You may also contact the SENCO (Special Educational Needs Coordinator), Miss Sophie Long.

Learning

We regularly review the curriculum to make sure that it is creative and relevant for our children. The aim is to make the curriculum even more engaging.

- Year 1's Autumn term theme will be "Toys".
- Year 2's Autumn term theme focus will be "The Great Fire of London".

Web Sites & Resources

Here are some useful websites to support learning in various areas of the curriculum.

ALL AREAS OF THE CURRICULUM (including Literacy)

www.bbc.co.uk

www.woodlands-junior.kent.sch.uk

www.phonicsplay.co.uk

MATHS WEBSITES

www.counton.org/games

www.mathsnet.com

www.teachingtables.co.uk

www.mathsisfun.com

<http://nrich.maths.org/public>

If you know of any other useful websites, please share them with us and we will share them with other parents.

General Reminders

Punctuality

School starts at 8:55 for children in Years 1 and 2. Children who are brought directly to school and arrive after 9 am will be registered as late. Please ensure that your child is punctual as children who arrive late miss the first part of the lesson and this causes disruption for the whole class, not just your child.

We cannot emphasise how important it is to help your child to develop the good habit of being on time.

Absence

If your child is absent for any reason you must contact the school to give a reason for the absence. This includes letting us know if your child has a medical appointment. Please contact the school office by telephone or by sending in a letter to explain the absence

Jewellery

Children should not wear hoop or “dangly” earrings, necklaces, rings, or bracelets. For health and safety reasons, children should only wear small stud earrings.

Pick up arrangements

Classes will be collected in their lines each morning and brought out to those points at the end of the day. Please let the class teacher know before taking your child.

It is also important to let the office/ teacher know if someone other than you is collecting him/her or if there is someone who should not pick your child up.

Parents and Carers Helping in School

We would prefer adults who help in school or on educational visits/trips to be DBS checked. Please talk to your child’s class teacher. Although DBS checked adults are our preference, we will talk to individual parents and carers who are not DBS checked and will complete risk assessments before they accompany us on trips.

Behaviour

We expect the highest standards of behaviour and effort from every child at all times. We will be reminding the children about punctuality and regular attendance as well as the importance of having breakfast and a sufficient amount of sleep. Please work in partnership with us to ensure

that your child comes to school ready to learn and has a happy and successful year.

Communicated with school

There are always opportunities to have informal chats with staff at the beginning and end of day in the playground. Should you have any queries that require a detailed meeting with your child's teacher, please make an appointment to see them at a mutually agreeable time.

All children will receive a class letter each week that will outline the week's learning. This is to help you support your child at home.

Dates for your diary

Please refer regularly to the Gordonbrock Weekly and the school website for dates for the term. You may also view the Gordonbrock Weekly via the school website at www.gordonbrock.lewisham.sch.uk.

P.E.

Children in Years 1 and 2 have one indoor and one outdoor P.E. lesson a week. P.E. is part of the curriculum. Please support us in ensuring that your child participates.

Indoor P.E

Please ensure that your child brings a pair of shorts (no denim, below knee or with buckles) and a T-shirt (with sleeves) to change into. If he/she does not have his/her indoor PE kit he/she will be expected to wear his/her pants and vest.

If your child needs to wear specific clothing for religious or cultural reasons, please talk to his/ her teacher.

Outdoor P.E

Your child needs to bring suitable footwear for running around the playground – trainers or plimsols. Shorts (no denim please) or track/jogging bottoms and a t-shirt (with sleeves) are most appropriate for giving ease of movement. Jumpers or tracksuit jackets may also be worn in colder weather. Skirts and dresses are not suitable for P.E.

Please remember to include socks for your child to change into if she is wearing tights.

PE bags can be brought in on Monday and taken home on Friday for washing.

P.E. DAYS

Class	Indoor P.E.	Outdoor P.E.
Sapphire 1	Monday	Thursday
Sapphire 2	Wednesday	Tuesday
Sapphire 3	Thursday	Wednesday
Sapphire 4	Friday	Monday
Sapphire 5	Tuesday	Friday
Sapphire 6	Monday	Friday

Home Learning

- ◆ Children will be expected to complete their reading journal regularly.
- ◆ Year 2 children will be given a Maths game each week.
- ◆ Children will be given a piece of phonics learning once a week to support their class work.

Book Bags and Home Reading

Book bags should be brought into school every day. All children benefit from shared reading experiences. Even if your child is a fluent reader, please read with him/her as often as possible and discuss what he/she is reading. This will help to develop comprehension and reasoning skills as well as enjoyment.

Guided Reading

Children will be given one guided reading book each week to take home. They will also choose their own book from the book corner in their classroom as their home reader. These books should be kept in their book bag every day, but do not need to be returned and changed until finished. This does not mean that you are limited to two books a week. Please feel free to read as many different books, magazines and texts as you can with your child and record it in the journal.

Year 1

Year 1 builds very much on the good practice of the Early Years. Transition is an important part of the Y1 process and staff work hard to ensure that your child's learning environment is familiar, interactive and exciting. Outdoor and independent learning form a significant part of the Y1 routine and we plan our curriculum around this.

Year 2

Year 2 is a crucial year, not just because of SATs. We build on the good practice of Year 1 and the Autumn term is all about transition so that the children have lots of familiar routines and experiences. As the year progresses, we prepare the children for KS2. This involves helping the children to build a sense of purpose, the ability to take responsibility and to develop good independence and organisational skills.

How Can Parents and Carers Help?

Encourage children to be confident about their ability and to approach learning and school with a positive attitude.

Support your child in completing home learning tasks, including reading.

Talk to your child's class teacher if you have concerns or queries.

Encourage your child to ask the teacher if they are unsure about anything.



Contact Details

Executive Head teacher: Ms Maria Gilmore

Head of School: Mrs Jane Wright

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