



**LOWER
KEY STAGE 2
HANDBOOK
(Years 3 and 4)**

2017-2018

Welcome to Years 3 and 4 Lower Key Stage 2

THE SCHOOL DAY

8:55	Bell rings for registration
9:00	Early learning in class/ Circle time
9.10	Assembly
9:25	Maths /English
10:25	Playtime
10.40	English/Maths
12:20	Lunch
1:15	Afternoon Registration
1:25	Science / ICT / PE /RE /History /Art / DT/ Music/ Geography
3:15	School day ends

Guided Reading, Handwriting and Maths Basic Skills also happen daily.

Please let your child's class teacher or the office know if someone other than yourself is picking them up. You should also let us know if there is someone who should not pick your child up.

THE YEAR 3/4 TEAM

Teacher	Teaching Assistant And Learning Support Assistant	Year group	Class
Ms Ousbey	Ms Badioli Ms Cox	3	Emerald 1
Ms Miner	Mr Matera	3	Emerald 2
Ms Randall	Breige O'Hagan	3	Emerald 3
Mrs Barber	Ms Symes	4	Emerald 4
Ms Barritt	Sam Long	4	Emerald 5
Mr Costello	Neeta Kore	4	Emerald 6
3/4 Phase Leader: Ms Barritt			

PPA (Planning, Preparation and Assessment)

Class teachers have time every week to plan, prepare and assess learning. During this time, they will be out of class and lessons will be taught by another teacher.

LEARNING

Year 3's Autumn topic is World War 2. The key question for their learning is "Mum do I have to go?" They will be learning about local history from this period.

Year 4's topic this term is titled "Rotten Romans or Cut-throat Celts?" The children have written their own questions to lead the learning. This encourages the children to investigate new learning that is personalized and linked to their lines of enquiry. They will consider the differences between the Romans and Celts.

Here are some useful websites to support learning in various areas of the curriculum.

ALL AREAS OF THE CURRICULUM (including literacy)

www.bbc.co.uk www.woodlands-junior.kent.sch.uk

MATHS WEBSITES

www.counon.org/games www.mathsnet.com
www.teachingtables.co.uk www.mathsisfun.com
<http://nrich.maths.org/public> www.khanacademy.org

CURRICULUM FRAMEWORK

We regularly review the curriculum to make sure that it is creative and relevant to our children. The aim is to make the curriculum so engaging and interesting that the children will generate their own questions that they would like to answer.

The children will be involved in making decisions about how they learn about a topic and how they then present that learning.

GENERAL REMINDERS

PUNCTUALITY

School starts at 8:55. Please ensure that your child is punctual as children who arrive late miss the first part of the lesson and this causes disruption for the whole class, not just your child.

We cannot emphasise how important it is to help your child to develop the good habit of being on time.

ABSENCE

If your child is absent for any reason you must contact the school to give a reason for the absence. This includes letting us know if your child has a medical appointment. Please contact the school office by telephone or by sending in a letter to explain the absence.

JEWELLERY

Children should not wear hoop or “dangly” earrings, necklaces, rings, bracelets or watches. For health and safety reasons, children should only wear small stud earrings.

P.E.

Children in Years 3 have one indoor and one outdoor P.E. lesson a week. Children in Year 4 have one indoor and one swimming lesson a week. P.E. is part of the curriculum. Please support us in ensuring that your child participates.

INDOOR P.E.

Please ensure that your child brings a pair of shorts and a T-shirt **to change into**. If your child needs to wear specific clothing for religious or cultural reasons, please talk to his/ her teacher. Indoor P.E. is done in bare feet.

OUTDOOR P.E (Year 3).

Your child needs to bring trainers or plimsolls to run around the playground. Shorts or track/jogging bottoms and a t-shirt are most appropriate for giving ease of movement. Skirts and dresses are not suitable for P.E.

SWIMMING (Year 4)

Girls need to wear a one piece swimming costume. Boys must wear swimming shorts and they must not come below the knee. Jewellery and watches should not be worn.

P.E. DAYS

Class	Indoor P.E.	Outdoor P.E.	Swimming
Emerald 1	Monday	Tuesday	
Emerald 2	Thursday	Tuesday	
Emerald 3	Monday	Wednesday	
Emerald 4	Wednesday		Friday
Emerald 5	Wednesday		Friday
Emerald 6	Thursday		Friday

HOME LEARNING

Home learning will be set every Friday. It will be expected to be returned, fully completed, the next Wednesday. We cannot guarantee to mark home learning which has been handed in late.

- ◆ In year 3, the children will be given one piece of either Maths or English home learning. The children's achievement ladders will have individual targets that they have to work on at home.
- ◆ In year 4, the children will be given one piece of spelling and one piece of handwriting home learning. Their achievement ladders will also have individual targets that they have to work on at home.
- ◆ Sometimes the children will be asked to attempt small tasks linked to science / history / geography being studied in class. These may be quick tasks that can be done overnight.
- ◆ The children are expected to read at least 5 times a week and record this in their reading journals.

BOOKBAGS and HOME READING

Book bags are to be brought into school **every day**. All children benefit from shared reading experiences. Even if your child is a fluent reader, please read with him/her as often as possible and DISCUSS what he/she is reading. This will help to develop comprehension and reasoning skills as well as enjoyment.

If your child is a reluctant reader or lacks confidence try to read with him/her at least 3 times a week for about 10 minutes each time. Remember – “little and often”.

You can find useful advice at

<http://www.literacytrust.org.uk/familyreading/parents>

THREE MINUTE TALK

Each term, every child will be expected to complete a project and present it to their class in the form of a three minute presentation. Their class teacher will let them know the theme for each talk well in advance. This will give the children time to research and practice, and then present something that they are really proud of.

We see this as a piece of learning in which the whole family can become involved: from supporting your child to research the given subject, to being their first audience giving constructive criticism to improve their presentational skills.

HOW CAN PARENTS AND CARERS HELP?

- Encourage children to be confident about their ability and to approach learning and school with a positive attitude.
- Playing is important – children should not be stopped from living their lives as normal during assessment weeks.
- Support your child in completing home learning tasks, including daily reading.
- Talk to your child's class teacher if you have concerns or queries.
- Encourage your child to ask the teacher if they are unsure about anything.

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

If your child is experiencing difficulties with their learning or behaviour, please talk to his/ her class teacher. You may also contact the SENDCo (Special Educational Needs and Disabilities Coordinator), Ms Long.

DATES

Please refer regularly to the Gordonbrock Weekly for dates for the term.

BEHAVIOUR

We expect the highest standards of behaviour and effort from every child at all times. We will be reminding the children about punctuality and regular attendance as well as the importance of having breakfast and a sufficient amount of sleep. **Please work in partnership with us to ensure that your child comes to school ready to learn and has a happy and successful year.**

COMMUNICATION WITH SCHOOL

Should you have any queries that require a meeting with your child's teacher please make an appointment to see them at a mutually agreeable time.

All children will bring a letter home every Friday which will outline the following week's learning. This is to keep you informed about what is happening in your child's lessons and to help you support your child at home.

CONTACT DETAILS

Executive Headteacher: Mrs Kathy Palmer

Head of School: Ms Maria Gilmore

Gordonbrock Primary School

Amyruth Road

London

SE4 1HQ

Tel: 020 8690 0704

Fax: 020 8690 7201

Or you can send an email to the following address:

admin@gordonbrock.lewisham.sch.uk